

GRANT APPLICATION

Date:

Ref: GA /

To: GLOBAL OUTREACH COMMITTEE

Beneficiary (Name & Address):

.....
.....
.....

Amount Requested:

Project/Purpose:

.....
.....

Recommended/supported by:

.....

Approved: [meeting date]

.....
GO Committee Coordinator

.....
Parish Priest

For office use only:

Treasurer & Bookkeeper:

Please transfer the sum of CHF..... to:

Account Name

Address

.....

.....

Account Number

Name & Address of Bank

.....

.....

Quote reference

IBAN NUMBER &/OR SWIFT NUMBER.....

Information & Criteria Required for Grant Requests

From the Beneficiary:

- **Name and address**
- **Brief history/background of beneficiary**
[If an organisation: its objectives, date founded, statutes, organisational structure and names of its chief officers/directors]
- **Brief history/background including any project results as of the date of request**
- **Amount requested**
- **Purpose of the grant**
- **Specify if this is a One-time Funding Request or an Annual Renewal Request**
- **Supporting references from a local representative, e.g. from the Bishop or from a St John XXIII Parishioner who can vouch for the authenticity of the project.**
- **Other donors**
- **Bank account details**

From the Applicant/Parishioner:

- **Name and address**
- **Occupation**
- **How long in Parish**
- **Connection with the beneficiary**

Once funds disbursed:

- **Acknowledgement by the Grant Application Requester of receipt of funds and confirmation of application of funds to the purpose approved**
- **Whether the project is ongoing or one-off, periodic updates (in the form of photographs or other supporting documentation) should be shared with the GO Committee every 6-months. Failure to provide periodic updates may result to rejection of future requests from the Grant Application Requester and/or Project.**